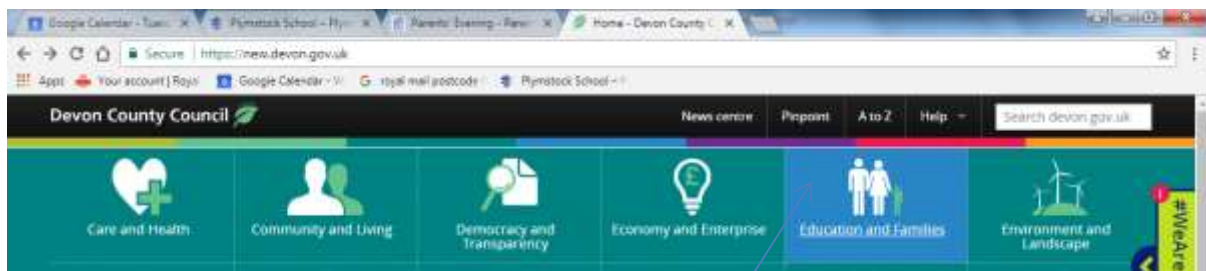


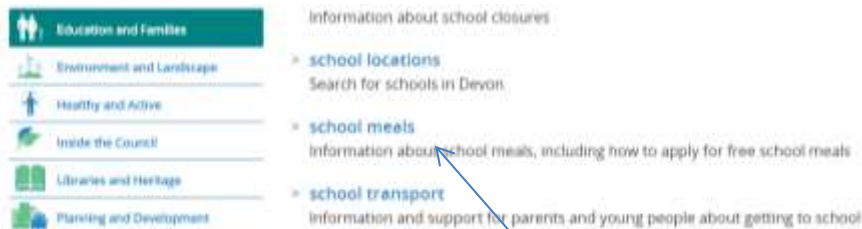
APPLYING FOR FREE SCHOOL MEALS

If your child is currently receiving FSM at their Primary school or if you believe that your child is entitled to FSM but you have never made an application then the steps below are to help you through the process of applying for FSM.

Plymstock School use Devon County Council for our FSM provider and the application can be made through the **Devon County Council website**



Select the **Education and Families** Icon



Choose the **School Meals** option

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit.

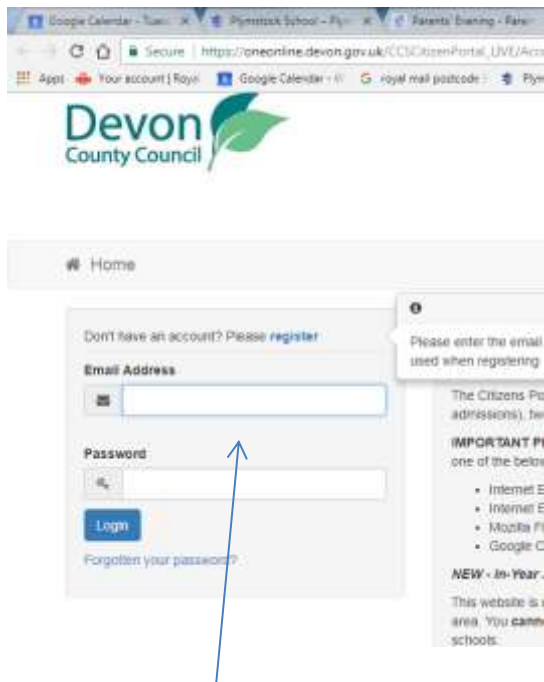
Children who receive any of the above benefits in their own right (i.e. they get benefits payments directly, instead of through a parent or guardian) can also get free school meals.

How to apply

Through the **Citizen Portal** which is the quickest and easiest way to apply and will result in you getting an instant decision.

Parents and carers can also ring the Education Helpline on 0345 155 1019.

The criteria entitlement can be found on this page and also the link to the **Citizens Portal** which is how you make your application



You will be asked on this page to provide an ***e-mail address*** and create a ***password***

The application process is very quick and in most instances you should get an answer straight away. The evidence of your application can be forwarded to us on the following e-mail address reception@plymstockschool.org.uk