

Behaviour Policy Addendum - Covid-19

Created: June 2020

Date for Review: September 2020

Lead Officer: Deputy Head Teacher (Behaviour)

Relevant DFE Guidance Documentation:

[Actions for education and childcare settings to prepare for wider opening from 1 June 2020 \(updated 1 June 2020\)](#)

[Coronavirus \(COVID-19\): implementing protective measures in education and childcare settings \(updated 1 June 2020\)](#)

[Coronavirus \(COVID-19\): transport & travel guidance \(updated 12 May 2020\)](#)

[Staying alert and safe \(social distancing\) \(updated 31 May 2020\)](#)

[Mental health & behaviour in schools \(November 2018\)](#)

[Actions for schools during the coronavirus outbreak \(updated 3 June 2020\)](#)

Rationale

In view of the current government guidance in relation to lockdown procedures affecting schools, this policy has been updated to reflect the changes required to ensure the health and safety of all members of the school community.

This update should be seen in addition to the existing school Behaviour policy.

There is a need for children to behave differently when they return to school and as such there will be a new system in place to support this. These changes will be communicated to students, parents and staff.

Altered routines for arrival and departure

Transport to and From School

- The responsibility for students staying safe and maintaining social distancing whilst travelling to and from school rests solely with the parent/carer.

- On 4 June 2020 Grant Shapps (Secretary of State for Transport) announced that Wearing face coverings will be compulsory on public transport in England from 15 June. All students travelling to school on public transport must ensure that they adhere to this. Responsibility for this rests solely on the parent/carer.
- Government advice is that: ‘Parents and children and young people should be encouraged to walk or cycle where possible, and avoid public transport at peak times.’
- Government advice is that: ‘Social distancing applies to children as well as adults. Children should keep their distance from others who are not in their household, where possible. Public Health England recommends keeping a 2 metre distance from others. If this isn’t possible children should avoid physical contact, face away from others, and keep the time spent near others as short as possible.’

Site Access

- The school site will not be fully open and students and staff will only be allowed to go to specific areas. Students will be allocated a specific zone in which their lessons will be taught. Each zone will have a designated entrance and exit to and from the school site.
- Start and finish times will be staggered in order to facilitate social distancing and minimise risk.
- Students and staff will not be allowed to wander around the school site. Students will also have allocated zones during lessons and break and must adhere to these restrictions.
- In order to reduce the impact of the Covid-19 virus, parents are asked not to visit the school site.

Arrival at School

- Students should only arrive through the designated entrance gate for their zone:

Zone	Year Group	Location	Entrance & Exit
1 (Educare)	All	Technology Corridor	Main Drive Gate
1 (ECO Educare)	All	ECO	ECO Gate
2	10	Humanities	ECO Gate
3	10	Maths/MFL	Caretaker House Gate
4	10	English	Main Drive Gate
5	Post 16	Post 16 Area/Huts	Caretaker House Gate

- Students must arrive punctually (no more than 10 minutes before their allocated arrival time)

- On arrival students' temperatures will be read prior to proceeding to their designated classroom. In the event of a high temperature being recorded. The student will go immediately to first aid who will make a decision.
- Students are expected to follow these instructions in order to keep all members of our school and the wider community safe.
- If late, the student should report immediately to the pastoral office in their designated zone to where they will be temperature checked and registered.

Departure from School

- Students are expected to leave school via their designated gate, at their designated time; they must not wander around the school site and will be expected to leave the school site as soon as possible.
- Students who have a later pick up must wait outside the front school gates for collection and not on the school site.

School instructions on hygiene

- Staff and Students are expected to wash their hands upon arrival to and from an area – this is also expected at the end of break. This follows government guidelines and all are expected to follow suit.
- Students will be encouraged to wash hands on a regular basis.
- Students will be expected to follow the government guidelines on social distancing at all times.

Expectations whilst in zones

Who Students Can Socialise With at School

- Students will be expected to remain in their designated classroom and at their designated desk while in a lesson.
- Different zones will be allocated specific areas during break. This will be communicated to students, and staff.

- Students must remain in these designated areas (observing social distancing at all times) and are not permitted to socialise with students from other zones whilst on the school site.
- Students are expected to follow these instructions in order to keep all members of our school community and the wider community safe.

Moving Around the School As Per Specific Instructions (for example, one-way systems, out of bounds areas, queuing)

- The school may introduce different systems for queuing, one-way systems and out of bounds areas as a method of following government guidelines. These instructions must be obeyed at all times.
- This will be communicated to students and staff.

Rules About Sharing Equipment or Other Items

- Students are expected to bring the required equipment for use in lessons. They are not permitted to share any equipment with another student.
- Students are expected to bring in their own food and drink for the time that they are in school. These must not be shared with another student.
- The school water fountains will not be in use during the school day

Use of Toilets

- There will only be one designated toilet area in each zone available for students to use. Social distancing must be observed at all times when using these toilet areas.
- Students are encouraged not to leave lessons to go to the toilet. However, a rota outlining a designated timeframe for each class to visit the toilet, if necessary, during a lesson will be created and disseminated.

Expectations About Sneezing, Coughing, Tissues and Disposal ('catch it, bin it, kill it' and avoiding touching the mouth, nose and eyes with hands)

- This is a difficult time for everyone and we understand that students, staff and parents have different experiences during this time. As such, everyone is expected to behave courteously with and to each other.

- Students and staff may sneeze and cough at times. This does not necessarily mean they are ill. However, they may be advised to visit first aid, who will be able to make a decision.
- Students are not expected to react negatively when another student says they are ill in any way.
- All tissues (or equivalent) are expected to be thrown in school bins to ensure the safe disposal of such items.

Rules About Coughing or Spitting at or Towards Any Other Person

- The school will not tolerate any member of the school (or wider community) deliberately coughing, sneezing or making harmful comments or actions.
- The school has the final say on whether the action is deliberate or not.

Students Informing an Adult If They Are Experiencing Symptoms of Coronavirus

- If a student feels they are experiencing symptoms of coronavirus, they should inform an adult as soon as possible and go to First Aid.
- First Aid will carry out a medical assessment and make a decision.
- If a student needs to be sent home, they will be placed in an Isolation Area within the school site and monitored until taken home. This is to ensure that not only is the student safe but also the wider community.
- All parents, when sending their child into school, are expected to respond to school calls as soon as possible, and arrange to collect their child and will be asked to follow guidance in such cases.
- If First Aid has medical concerns regarding a child attending the school, they will contact the family. As with the above scenario, all parents, when sending their child into school, are expected to respond to school calls as soon as possible, and arrange to collect their child and will be asked to follow guidance in such cases.

Rewards and sanctions system where appropriate

Rewards

- The rewards system will continue unchanged.

Sanctions

- Following social distancing rules will mean that different sanctions will apply.
- All forms of detentions will not be issued as a result. However, it should be noted that as students have been invited into school, this invite may be revoked (removed) if a student does not follow the school rules, does not complete work to the expected standard, disturbs the learning and education of others and places a risk to the health and safety of the school.
- Parents are therefore expected to collect their child as soon as possible in such circumstances when contacted.
- If the behaviour is to such an extent that a form of exclusion is required, the school will use the existing behaviour procedures for this.

Reasonable Adjustments That Need to Be Made for Students with More Challenging Behaviour

- As with the existing behaviour policy, reasonable adjustments will be made for students with more complex needs. These reasonable adjustments will be discussed with parents.
- However, even with these reasonable adjustments, if the student places a risk to the health and safety of the school, the school will need to ask the parent to collect their child from school at the earliest opportunity.
- Whilst reasonable adjustments will be made for our students, please note that all students are invited into the school in response to the lockdown restrictions and this invite may (and will) be revoked if required.
- If the behaviour is to such an extent that a form of exclusion is required, the school will use the existing behaviour procedures for this.

To summarise:

We ask all member of our community to work with each other during this time.

- If a student or member of the community does not follow these expectations, action will need to be taken to ensure the safety of the school community.

- There may be many reasons as to why a behaviour occurs but the safety of the school remains paramount at all times.
- The school may have to ask parents to collect their child as soon as possible, if the school believes that its health and safety is put at risk.
- If the negative behaviour continues (of any kind), the child's invitation to attend school may be withdrawn for a period of time. The school's decision is final in such circumstances in order to preserve the safety of our school community.