

This letter is intended for students who are expecting to attend school from Monday 23 March

Dear Parent / Carer

Thank you to those parents who have informed us that your child needs to attend school as there is no way they can look after themselves, or be cared for at home safely.

The provision that we will be providing is not comparable to the normal school curriculum due to a significantly reduced staffing level both in teaching staff and support staff.

We will be maintaining a provision of a safe place for students to be during the day in line with the directive from the secretary of state. Many of the activities that students will be undertaking during the school day will be completing the distance learning tasks that are being set for all students. Depending on who is supervising your child the member of staff allocated may choose to offer an alternative experience for example physical activity or an extended project of creative work. Students will be following the usual school day timings.

We have compiled registers for these students and need to ensure we are closely monitoring those students that are with us each day. Key points:

- If your child is going to be absent from school, please contact the school using normal attendance procedures. This becomes more essential during these uncertain times.
- Students will be expected to be in school uniform when attending.
- The school site will be open for students from 8.30am to 3.30pm for students.
- Food will be available from our school canteen. We will only be providing a limited service during this time.
- Information for students who receive free school meals will be sent separately.

On arrival to school on Monday 23 March, students need to make their way to the new hall for 8.45am. They will be then given instructions for operations for the day.

In the event of your child becoming unwell during the day, we will need to ensure we have an emergency contact number. If this is not the number we currently hold due to changing circumstances please inform me via email emonelle@plymstockschool.org.uk.

If your child is no longer planning to attend school, please can you inform us of this as soon as possible via the email address above. Please also note, we may require proof of occupation the near future.

Yours faithfully

Miss E Monelle
Assistant Headteacher