

Dear [SHORTGUARDIANNAME]

This is the first of my monthly emails home. The aim of these emails is to keep you informed about what is happening in Year 10, to advise you of important forthcoming calendared events and also strategies which can help to ensure positive outcomes for your [SONDAUGHTER].

Thank you for all your support with regard to preparing your [SONDAUGHTER] for the demands of Year 10. I have been immensely pleased with how the students have returned to school in a mature and professional manner. Having the right equipment for all lessons is essential; please can you ensure [HESHE] maintains this throughout the next two years as this will help with the learning process.

I would remind you about our Year 10 Parents' and Students' Information Evening on Thursday 26 September 2019 which will start at 6.15 pm prompt in the New Hall. Thank you to those who have already confirmed they are coming. For the first time I wish to open the invite to your [SONDAUGHTER] to also attend as I feel it would be incredibly beneficial for [HIMHER] to experience what is being discussed. The general theme of the evening is focusing on strategies which ensure examination success, including memory retrieval methods and ways as parents you can support the learning process at home.

I have planned a series of speakers, including members of the English and Mathematics departments who will discuss their courses, but more importantly how to be successful in these key areas of the curriculum. Mr O'Neill from Science will be discussing the latest methods of revising and memory retrieval. Mrs Tyrrell (PE) will explain the different learning requirements required between GCSE 9-1 and the Cambridge Technical. Ms Harris will advise on student welfare, and I will be discussing what happens next.

These evenings have proven to be incredibly beneficial and I would strongly recommend you attending with your [SONDAUGHTER]. Please would you email me at [mataylor@plymstockschool.org.uk](mailto:mataylor@plymstockschool.org.uk) to confirm your attendance and the number of seats you require. The deadline for all returns is Tuesday 24 September 2019.

On a personal note, I am very excited to be working with you and your [SONDAUGHTER] for the next two years. I want all students to achieve their full academic potential and with your help we can ensure this will happen. If you require any further information please do not hesitate to contact me at school, and I look forward to seeing you on Thursday 26 September 2019.

Kind regards  
Mark Taylor  
Assistant Headteacher  
Director of Learning Years 10 & 11  
[mataylor@plymstockschool.org.uk](mailto:mataylor@plymstockschool.org.uk)