



This document represents a planning and monitoring tool for funded International Inspiration link activity over a 2-year period. It needs to be completed by both link schools. **Please read through the whole document carefully before completing. One jointly agreed version of the document then should be sent to the BC overseas contact in the first instance, who will then assess your partnership plan with the YST and BC London, process payment of the proportion of grant to be attributed to each school, and monitor the development of your school partnership. This partnership plan should be seen as a working document which is reviewed by the partnership each year and adapted according to changing needs and developments.**

PARTNERSHIP PLAN – INTERNATIONAL INSPIRATION

Guidelines	
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- The project plan template must be completed jointly by both schools in partnership. Each school partnership should submit one form to the project coordinator at the British Council overseas office ONLY
 - Each school must enter all fields: contact information, link teacher contact name and details (UK and overseas schools), and an honest and manageable communication plan.
 - Each school must also enter the links teachers' names onto the first page of electronic copy to confirm that they have seen and agreed to the final plan.
 - The form should be submitted to the BC overseas coordinator before funding is approved. Please send an electronic copy to _____ or by post to _____
 - Project plans should show evidence that the plan is suitable for each school and takes an innovative approach to sport and physical education.
 - Once a project plan has been approved, each school within the partnership will be notified. Upon approval of the project plan YST/BC will issue funding to the UK school and British Council overseas office will issue funding to the overseas school.
 - On completion of year 1 of your partnership's project, a partnership evaluation report must be submitted, the plan must be updated with activity and a corresponding budget for year 2 proposed before funding can be issued
 - The project plan must result in a case study at the end of year 2 of your project, showcasing how an innovative approach to PE and sport has brought about wider benefit to pupils within each school and beyond.
 - Both schools must commit to the establishment of a International Inspiration club as part of their project
 - Please note that II funding cannot be used to contribute towards pupil mobility, and that the British Council cannot accept any liability for pupil visits and cannot get involved in planning, logistics, or risk assessment.
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Funding criteria for International Inspiration school partnerships

Any funding that is made available to your II school partnerships does not necessarily need to be split equally between the schools. Rather, it should be used as appropriate to the specific development stage of the link.

BC II link funding **can** be used for:

- School staff travel expenses to visit the partner school – including economy air fares, accommodation, subsistence, insurance, travel visa and inoculation costs – UP TO A MAXIMUM OF 50% OF THE OVERALL GRANT ONLY (ie. the other 50% of the link grant must be spent on other relevant project-related costs). Please note that any funding to support staff visits must be **completely independent** to any funding for visits that involve students. Any Staff visits must include clear outcomes and relate to the overall plan.
- Resources for the case studies– e.g. classroom materials, photocopying, printing, internet time relevant to the project
- Communications costs – e.g. postage, telephone, e-mail, fax, video conferencing costs, internet costs for overseas schools, small items of hardware ESSENTIAL TO FACILITATING COMMUNICATION such as webcams & digital cameras. Evidence of value for money when purchasing small items of communications hardware must be demonstrated. The total budget for communications costs must not exceed £300 per year.

BC II link funding **cannot** be used for:

- Pupil mobility - please note that any pupil mobility planned as part of the project(s) is entirely at the cost of the school(s) involved. The British Council cannot accept any liability for pupil visits and cannot get involved in planning, logistics, or risk assessment.
- Purchasing large/expensive pieces of hardware or refurbishing part or whole IT systems
- Leisure and sightseeing costs as part of a link visit
- Spending money for school staff travelling on overseas trips
- Purchasing gifts for school staff to take on overseas visits
- Paying for staff wages, recruitment or teacher supply costs to cover absence of school staff taking part in II activity



**INTERNATIONAL INSPIRATION SCHOOL PARTNERSHIP PLAN
SCHOOL DETAILS AND COMMUNICATION PLAN**

	UK school	Partner school
School Name	PLYMSTOCK SCHOOL 1700	LALIBELA HIGH SCHOOL
Country	UNITED KINGDOM	ETHIOPIA
Address	CHURCH ROAD, PLYMSTOCK, PLYMOUTH	LALIBELA, GETERGIE
Headteacher/principal's name	MR DAVID FARMER	MULUGETA WOLDEMICHAEL
Link teacher's name	Mrs Sharon Steward	GETU MARU
Link teacher's e-mail		
Link teacher's phone		
Link teacher's fax		-
Communication Plan: How often/when will you contact your partner? (e.g. every other Friday, first Friday of every month etc)	ONCE A MONTH	ONCE A MONTH
What will be your usual means of contact? (e.g. email, phone...)	E MAIL	E MAIL
Who is the alternative contact and what are their contact details?		
School term dates		



1. Please list 3 or 4 outcomes below. These should be drawn from each school development plan and should be achieved by working jointly through PE and sport.

UK school	Partner School
<ul style="list-style-type: none"> • Development of Young Leadership Programme • Disseminate teaching methodology by example and sharing of resources. • Improve participation levels in Sport and PE. 	<ul style="list-style-type: none"> • Development of Young Leadership Programme • Disseminate teaching methodology by example and sharing of resources. • Improve participation levels in Sport and PE.
<p>Joint case study theme: <i>A development statement of the intended impact of your project(s) upon your students through PE and sport (e.g. Raising girls' self-confidence through PE and sport)</i></p> <p>Using sport and PE as a catalyst to encourage outstanding Teaching and Learning across all subjects.</p>	



1. Please indicate the number of teachers and pupils you plan to involve. It is anticipated that Year 2 of the development plan will involve a greater number of students across year groups in each school, and a greater number of teachers from other subject areas, as the scope of the projects broaden and as projects begin to link to each school's wider community.

UK School	YEAR ONE OF THE DEVELOPMENT PLAN	YEAR TWO OF THE DEVELOPMENT PLAN
No. of teachers to be involved in project	120	150
No. of pupils to be involved in project	1700	2000
Age range of pupils to be involved in project	11-18	7-18
Partner School	YEAR ONE OF THE DEVELOPMENT PLAN	YEAR TWO OF THE DEVELOPMENT PLAN
No. of teachers to be involved in project	45	60
No. of pupils to be involved in project	500	600
Age range of pupils to be involved in project	16-18	14-18



3. What is the project(s) timetable and workplan? Please use this grid to break down your project(s) into separate activities. Please continue on a separate sheet if necessary.

YEAR ONE OF THE DEVELOPMENT PLAN		- Description of activities relating to PE and sport	II funding (£) required for each partner school, per activity		- Name of person responsible for delivery
OUTCOME (from section 1)	- Activity title - Start and end date		UK	Partner	
			1	Young Leadership : April 2012 – April 2013	
2	Sharing of good practice	<ul style="list-style-type: none"> • Introduction of lunchtime and before school activities led by Young Leaders • Training of an additional 24 Young Leaders to assist with Club activities • Organise 1 sports festival for local schools • Provide additional resources (from UK) for Young Leadership training 		£200	Getu Maru
		<ul style="list-style-type: none"> • Sharing of teaching materials for PE specific and the wider curriculum with partner school • DVD evidence of UK good practice within PE and other subjects 	£100		S.Steward
		<ul style="list-style-type: none"> • Sharing of spoken and written English by use of pen pal system and reading of poetry. 			S.Steward



YEAR TWO OF THE DEVELOPMENT PLAN		- Description of activities relating to PE and sport	II funding (£) required for each partner school, per activity		- Name of person responsible for delivery
OUTCOME (from section 1)	- Activity title - Start and end date		- UK	- Partner	
			1	Young Leadership	
		<ul style="list-style-type: none"> Continue development of YL programme producing an additional 24 Young Leaders and introduce YL Programme to neighbouring schools Organise 2 Sports Festivals for neighbouring schools Lalibela school PE equipment & clubs 		£200	Getu Maru
2	Teacher visit December 2013	<ul style="list-style-type: none"> 2/3 Teachers from Plymstock to visit in December for 1 week to enhance Teaching and Learning. All subject teachers to be involved. 	£1500		K.Dyke
		<ul style="list-style-type: none"> Lalibela teachers to disseminate resources and ideas to neighbouring school teachers. 	£400		S.Steward
3	Intra School League	<ul style="list-style-type: none"> Sharing of teaching materials for PE specific and the wider curriculum with partner school Using Young Leaders to develop 'intra' school league to be involved in partner school and then in other secondary schools. 	£300		S.Steward
				£200	Getu Maru



	TOTAL	£2200	£800
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4. Agreement and signatures

AGREEMENT

“We, the undersigned, certify that my school supports the aims and activities outlined. I certify that my school has seen and is committed to the project as outlined in this application.

I understand that release of future funds will be dependent on both schools reviewing this Plan together and completing all International Inspiration monitoring and evaluation requirements.”

We agree that The British Council and Youth Sport Trust may record and retain information regarding my name, address, institution, telephone number and e-mail address in order to secure my participation in this programme. This information may be shared with other schools participating in the programme and may be used for promotional and educational purposes.

We understand that any pupil mobility planned as part of the project(s) is entirely at the cost of the school(s) involved, and that all risk and liability rests with the school(s) involved. The British Council cannot accept any liability for pupil visits and cannot get involved in planning, logistics, or risk assessment.”

Each partner coordinator should enter their name and the date to indicate that they have seen and agreed to the finalised version of this plan.

	UK	Partner
Name	S.Steward	Getu Maru
Date	30/03/12	30/03/12



DEVELOPMENT PLAN REVIEW

Please complete the following review of the delivery of year 1 of the development plan and submit with an updated plan for year 2 of the development plan along with clear budget outlines.



1) Which of the outcomes you listed in section one did you achieve this year and what was the evidence of impact?

2) Are there any outcomes you didn't achieve, and if so, why ?

3) Please confirm the title of your joint case study below, and describe the activities and impact of this work so far

TITLE:

ACTIVITIES AND IMPACT EVIDENCE:

4) What are your priority areas for development to be included in year 2 of the development plan?

THANK YOU FOR TAKING THE TIME TO COMPLETE THIS DOCUMENT