



Our ref: WMS/GG

13 September 2018

Dear Parents/Carers

Thank you for your support in guiding your son / daughter throughout the transition from GCSE to Year 12. Year 11 students achieved excellent results and we are very proud of their successes. Students must now be prepared for the significant jump from GCSE to A level.

It was lovely to meet parents' at the Information Evening on Tuesday 11 September. For those who couldn't attend the PowerPoint presentation is available to view on our School website under the Sixth Form tab. Listed below are other key dates that will be useful for you.

The first parents' evening is on Wednesday 28 November 15.45 - 18.15. Further information will follow regarding this evening. However, please do not hesitate to contact the Sixth Form team or your son/daughter's subject teachers prior to this date if you have any questions or concerns.

<b>September</b>	
17 <sup>th</sup> September	Early Closure
<b>October</b>	
2 <sup>nd</sup> October	Collapsed sessions lessons 1 & 2 (compulsory attendance)
8 <sup>th</sup> -12 <sup>th</sup> October	Charity Week
18 <sup>th</sup> -29 <sup>th</sup> October	Half Term
<b>November</b>	
1 <sup>st</sup> November	Progress Checks home
6 <sup>th</sup> November	Year 12 & 13 Senior Maths Challenge
10 <sup>th</sup> November	Mock Law Trial Heat (Plymouth County Court)
14 <sup>th</sup> November	Early Closure- GCSE Presentation Evening
16-18 <sup>th</sup> November	Year 12 & 13 Art Trip
22 <sup>nd</sup> November	Collapsed Day (compulsory attendance)
28 <sup>th</sup> November	Parents' Evening 3.45pm-6.15pm
<b>December</b>	
20 <sup>th</sup> December	Last day of term- Early Closure
<b>January</b>	
7 <sup>th</sup> January	First Day of term
<b>February</b>	
18 <sup>th</sup> -24 <sup>th</sup> February	Half Term
<b>March</b>	
7 <sup>th</sup> March	World Book Day
19 <sup>th</sup> March	Collapsed session lessons 3,4,&5 (compulsory attendance)
28 <sup>th</sup> March	Progress checks home
<b>April</b>	
3 <sup>rd</sup> April	Parents' Evening 3.45-6.15pm

5 <sup>th</sup> April	Last day of term
23 <sup>rd</sup> April	First day of term
<b>May</b>	
6 <sup>th</sup> May	May Day Bank Holiday
27 <sup>th</sup> May-2 <sup>nd</sup> June	Half Term
<b>June</b>	
17 <sup>th</sup> -21 <sup>st</sup> June	Year 12 Mock Exams
<b>July</b>	
8 <sup>th</sup> -12 <sup>th</sup> July	Work experience week/Geography fieldwork trip
11 <sup>th</sup> July	Year 12 progress checks home
16 <sup>th</sup> July	Year 12 Parents' UCAS Information evening
17 <sup>th</sup> July	Festival of Sport
19 <sup>th</sup> July	Last day of term – Early closure
<b>August</b>	
15 <sup>th</sup> August	A Level Results Day

### **Attendance**

We believe that attendance is crucial in order for students to reach their potential. Students are expected to attend school every day; this includes registration at 8.45am. Registration is an opportunity for students to receive advice, guidance and support from their tutors. Holidays are only authorised in exceptional circumstances. The school attendance policy can be found on the school website or in the Sixth Form Information Booklets given to your son/daughter on the first day of term. Where absence is due to: a medical reason, attendance at university open days or other exceptional circumstances, students are expected to provide evidence and where possible get work from their subject teachers prior to the event. Please phone the Sixth form direct line on 01752 495041 or send a message via PS Engage to report any absence.

Student's attendance figures are used in any reference that the school provides. Students will receive the following statement in their reference:

- 95% Outstanding attendance
- 90-95% Excellent attendance
- 85-90% Good attendance
- 80-85% Satisfactory attendance
- Below 80% Poor attendance

Poor attendance may result in a student's place being withdrawn.

### **Academic Study**

Research has shown that students who complete extra reading and read prior to lessons achieve the best results.

Students are expected to complete five hours of extra study per subject on top of the time they spend in lessons. The building has Wi-Fi throughout and there is a timetable of quiet study

rooms so that students can work at school during their study periods. We encourage all our students to adhere to these deadlines. Deadlines are set by the school and the examination board and they are not negotiable. Late work will not be accepted. We constantly strive to encourage a positive work ethic amongst the students and the Sixth Form area on the school website has helpful hints and tips on how students can be effective learners.

Thank you in anticipation for your support in working in partnership so that your son/daughter has every opportunity to reach their potential. Please do not hesitate to contact us if you wish to discuss any concerns that you may have.

Yours sincerely



Mr W Sprenkel  
Senior Assistant Head Teacher



Mrs R Littler  
Assistant Head of Sixth Form