

Our ref: WMS/GG

22 September 2017

Dear Parents/Carers

Thank you for your support in guiding your son / daughter throughout the transition from GCSE to Year 12. Year 11 students achieved excellent results and whilst we are very proud of their successes, students must be prepared for the significant jump from GCSE to A/S level. On Tuesday 19 September, we held a Parents' Information evening for Year 12 students and parents. The PowerPoint presentation which was shown during this event will be available to view on our School website under the Sixth Form tab.

The first parents' evening is on Wednesday 29 November 15.45 - 18.15. Further information will follow regarding this evening. Listed below are other key dates that will be useful for you:

<b>September</b>	
25th September— 6th October	Year 12 & 13 Assessment Period
<b>October</b>	
9th-13th October	Sixth Form Charity Week
18th October	Collapsed lessons- Life Ed session Periods 1&2 (compulsory attendance)
19th October	Break up for Half Term
31st October	First Day of Term
<b>November</b>	
9th November	Progress Checks Home
10th November	Red, White & Blue Mufti Day (Service Charities)
16 <sup>th</sup> November	Collapsed lessons- Life Ed session Periods 1-5 (compulsory attendance)
22nd November	Early Closure – GCSE Presentation Evening 7-9pm (Rehearsal for Year 12 in New Hall 1.30-2pm)
25th November	Mock Law Trial
29th November	Parents Evening 3.45-6.15pm
<b>December</b>	
19th December	Last Day of term – Early Closure
<b>January</b>	
3rd January	First Day of Term
<b>February</b>	
19th February	First Day of Term
<b>March</b>	
20th March	Collapsed lessons- Life Ed session Periods 3,4 &5 (compulsory attendance)
22nd March	Progress Checks Home
28th March	Parents' Evening 3.45-6.15pm
29th March	Break up for Easter Holidays

<b>April</b>	
16th April	First Day of Term
<b>May</b>	
7th May	May Day Bank Holiday
25th May	Break up for Half Term
<b>June</b>	
4th June	First Day of Term
18th—22nd June	Year 12 Mock Exams
27th June	Collapsed lessons- Life Ed session Periods 3&4 (compulsory attendance)
<b>July</b>	
9th—13th July	Work Experience Week
17th July	Year 12 Progress Checks Home
18th July	Festival of Sport
20th July	Last day of Term – Early Closure
<b>August</b>	
16th August	A Level Results Day
23rd August	GCSE Results Day

### **Attendance**

We believe that attendance is crucial in order for students to reach their potential. Students are expected to attend school every day; this includes registration at 8.45am. Registration is an opportunity for students to receive advice, guidance and support from their tutors. Holidays are only authorised in exceptional circumstances. The school attendance policy can be found on the school website or in the Sixth Form Information Booklets given to your son/daughter on the first day of term. Where absence is due to: a medical reason, attendance at university open days or other exceptional circumstances, students are expected to provide evidence and where possible get work from their subject teachers prior to the event. Please phone the Sixth form direct line on 01752 495041 or send a message via PS Engage to report any absence.

Student's attendance figures are used in any reference that the school provides. Students will receive the following statement in their reference:

- 95% Outstanding attendance
- 90-95% Excellent attendance
- 85-90% Good attendance
- 80-85% Satisfactory attendance
- Below 80% Poor attendance

Poor attendance may result in a student's place being withdrawn.

### **Academic Study**

Research has shown that students who complete extra reading and read prior to lessons achieve the best results.

Students are expected to complete five hours of extra study per subject on top of the time they spend in lessons. The building has Wi-Fi throughout and there is a timetable of quiet study rooms so that students can work at school during their study periods. We encourage all our students to adhere to these deadlines. Deadlines are set by the school and the examination board and they are not negotiable. Late work will not be accepted. We constantly strive to encourage a positive work ethic amongst the students and the Sixth Form area on the school website has helpful hints and tips on how students can be effective learners.

Thank you in anticipation for your support in working in partnership so that your son/daughter has every opportunity to reach their potential. Please do not hesitate to contact us if you wish to discuss any concerns that you may have.

Yours sincerely



Mr Wil Sprenkel  
Senior Assistant Head Teacher



Mrs R Littler  
Assistant Head of Sixth Form